Mountain Community Action Program, Inc.

Called Meeting of the Ad Hoc Committee

December 29, 2020, 3:00 pm

1. The called meeting was held virtually through the BlueJeans app on December 29, 2020 at 3:00. Four members were present which represented a quorum.
2. Members Present: Herbert Clay, Heather Lewis Owens, Leticia Maldonado, and Cameron Burton.

Members Absent: Denisha Cook

Staff Present: Mike Williams, Executive Director, and Brook Vernon, meeting coordinator.

1. The meeting was called to order at 3:11 pm, by Chair Herbert Clay
2. Agenda: The purpose of the meeting was for the Ad Hoc Committee to begin the process to respond to the Findings and Concerns from the Office of Volunteerism and Community Service’s Agency Monitoring from October and November of 2020.
3. Business: Prior to the meeting, Mr. Clay had shared some thoughts with the committee by email. Also, Mr. Williams had provided committee members with a template to use for discussion and work on addressing the Findings. Leticia Maldonado stated that the issues could all be addressed and that she thought that the Board was moving in the right direction towards addressing the issues. Heather Owens agreed, and added that the Board needed to look at long-term goals and vision. The committee had much open discussion on how to proceed and what the corrective plan should entail. The Committee discussed possible policy changes and the development of a Board Work Plan. The Board agreed that the entire Board needed to have buy in on what was required as Board members and the expectations of Board members. Leticia Maldonado volunteered to put the response template in a Google Doc and share with the committee. The committee agreed to add ideas to the template prior to the next committee meeting. The committee agreed to meet again on Monday, January 4, 2021 at.2:00 pm.
4. The meeting adjourned at 4:04 pm

Minutes from notes and recording of the meeting.

Mike Williams, Executive Director